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| Subject: I.T. Year 9 Curriculum Map 2022-2023 | | | |
| Terms | **Topics covered** and **core knowledge and skills** | Links to careers | Links to the Knowledge organiser and other additional resources |
| Half term 1 | **Expectations in an IT room**  Physical aspects linked to ergonomics and health and safety aspects  **E-Safety**  Online Safety, recognising a safe website and understanding some of the online dangers that exist.  **Cyberbullying**  Different types of Cyberbullying and steps that should be taken.  **Importance of organisation within the computer**  This includes files and folder creation as well as Header and Folder Skills  **Snip It Tool**  To understand how to crop and remove part of the image that you don’t want and use as part | <https://uk.indeed.com/jobs?q=e-safety%20IT%20Support&l=Grimsby&vjk=582338d5a1a11dec> | This link would take you to the KO on our website  <https://maritime.rivoagency.com/admin/wp-content/uploads/sites/20/2022/10/HT-1-IT-Y9-KO.pdf> |
| Half term 2 | **Office 365**  Understand how to access online platform to  **MS Word Skills**  Understanding key skills and short cuts.  **Review Skills**  Understanding how to take a step back and look at your work in a critical manner to understand how you can improve and what went well.  **Presentation Skills**  PowerPoint presentation skills, understanding transition, animation and hyperlinks | <https://uk.indeed.com/jobs?q=IT%20Jobs&l=Grimsby&vjk=9d109a3422c3fd26> | This link would take you to the KO on our website  <https://maritime.rivoagency.com/admin/wp-content/uploads/sites/20/2022/10/HT-2-IT-Y9-KO.pdf> |