

Principal: Mrs C Robson
Ormiston Maritime Academy
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3rd July 2023

Dear parents and carers

As the end of the summer term is approaching I wish to share with you some important information.

End of term

The summer term finishes on **Wednesday 26th July, with a dismissal time of 1:00pm**. If any student wishes to remain on site until 2:45pm, please ask them to report to the lower floor ICT suite.

Academy Day - September

Earlier this year, a consultation was held in regards to the length of the academy day. From September, the academy day will be as follows:

8:20 am	1 st warning bell
8:25 am	Entrance into building
8:30 am – 8:55 am	Personal Tutor Time
8:55 am – 9:55 am	Period 1
9:55 am – 11:15 am	Period 2 (inc 20 min break)
11:15 am – 12:15 pm	Period 3
12:15 pm – 1:55 pm	Period 4 (inc 40 min lunch)
1:55 pm – 2:55 pm (2:55pm – 3:30pm)	Period 5 (Period 6 – Y11 only)
Formal learning ends at 2:55pm for Y7 – Y10	
2:55pm onwards	Academic mentoring/Enrichment (optional)

This means the length of the week is now 32.5 hours.

All Year 11 students will be on-site every day until 3:30pm.



Start of the new academic year

All students are to return on **Monday 4th September, by 8:20am, in their original full academy uniform.** I have enclosed a copy of the uniform policy and it also available on our website.

Students will no longer wear their PE kit to the academy. All students will be expected to bring their PE kit in a bag on the days they have PE.

There will be plenty of staff on duty to help direct students to their line up areas.

I wish you all a fabulous, restful and safe summer break.

Yours faithfully

A handwritten signature in black ink, appearing to read 'C Robson', written in a cursive style.

Mrs C Robson
Principal

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Wearing the Academy Uniform

Wearing the Academy uniform is an important factor in establishing a pride in and identity with, the Academy. At the same time, minimises social divisions between students.

We expect all students to represent Ormiston Maritime Academy with very high personal standards and a high level of respect that they show towards themselves, and the Academy in the way they wear the uniform.

To view examples of acceptable uniform please visit the Academy website:

<http://www.omacademy.co.uk/>

The uniform code states clearly that plain, black polishable shoes must be worn, this applies to both female and male students.

The retail shops that are found in any shopping centre or high street show students wearing uniform with black trainers/shoes, often stating the 'back to school' slogan.

We would ask you not to buy any of these advertised brands/examples and ensure that shoes are plain black and polishable with no coloured tags, logos, stripes, piping or decoration.



Academy Uniform

Boys

- Plain black school trousers. Trousers must be worn outside socks
- White plain collared shirt
- Plain black or grey socks
- Black polishable sensible shoes, not trainers or leisure shoes
- Academy clip on tie
- Black blazer with Academy badge
- Academy cardigan (optional)

Girls

- Plain black knee length skirt (Please note, the skirt must be approved by the Academy, no other skirt will be permitted in the Academy)
- Plain black tights (40+ denier)
- Plain black socks
- Plain black school trousers. Trousers must be worn outside socks
- White plain collared blouse
- Academy clip on tie
- Black polishable sensible shoes (no heels), not trainers or leisure shoes
- Black blazer with Academy badge
- Academy cardigan (optional)

PE Kit

- Black or red and black top with Academy logo
- Plain black shorts or black with red flashes
- Red socks
- $\frac{3}{4}$ or full length plain black bottoms
- Black microfleece with Academy logo (optional)
- Black and red rugby/long sleeved sports shirt (optional)
- Students may wear any combination of the PE kit that they feel most comfortable in

Gloves, scarves and hats

- Gloves, scarves and hats are not allowed to be worn in the Academy building at all

Bags

- They should be large enough to hold an A4 folder without it having to be bent or folded

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Jewellery

- A wrist watch
- Earrings – no more than one small stud (plain gold or silver) in each earlobe
- No other facial or body jewellery are permitted
- Tattoos' and multi-piercings, including facial piercings are not permitted
- Rings and bracelets are not allowed

Hair

- Should be neat and not follow the extremes of fashion
- Should be of a natural colour and must not follow the extremes of fashion
- No shaved patterns allowed
- Hair accessories (hair bobbles, Alice bands, clips, slides etc) should be appropriate for the Academy and should be plain black
- Long hair needs to be tied back in PE, Science and Technology

Make-up

- Nail varnish is not allowed (also false nails are not permitted). Make-up should be barely noticeable and of a natural look.

Blazer

- This must be a black Academy blazer with the Ormiston Maritime logo on the top pocket
- This must be worn at all times – travelling on corridors, in social areas, entering and leaving classrooms, entering and leaving the Academy grounds. Teachers can grant permission to students to take the blazer off inside the classroom but if travelling between rooms on the corridor then students must be wearing it
- Students are permitted to remove their blazer at break and lunchtimes if outside playing football
- Sleeves must be down at all times
- Collars flat
- No badges to be worn unless presented by the Academy or its staff

Tie

- Official Academy tie or cravat with the Academy logo

Outdoor wear

- Coats must only be worn over the top of the blazer, not underneath
- Hooded tops are not acceptable in the Academy or instead of a blazer
- Outdoor coats should be removed as soon as the student enters the Academy



Shoes

- These should be plain black and polishable with no coloured tags, logos, stripes, piping, laces or decoration
- They should be flat with no heel
- They must have toes, sides and full backs
- Black canvas pumps, boots and trainers are not permitted
- During inclement weather students are permitted to wear alternative footwear for their journey to and from the Academy but they will be expected to change into their normal Academy footwear on arrival

Please note the following uniform regulations, which apply to boys and girls:

The Principal reserves the right to send a student home if he/she is not in the appropriate uniform.

- 1. Students are expected to wear their uniform correctly to and from the Academy. Whilst in uniform students are to follow Academy rules.**
- 2. Academy uniform is to be worn when representing the Academy.**
- 3. Students should wear their blazers inside the Academy building and on their journey to and from the Academy. Outdoor coats and scarves should not be worn inside the building.**
- 4. Permission must be obtained from the Principal if a student needs to change out of uniform before leaving the Academy.**
- 5. Any items of jewellery that do not meet the Academy requirements will be confiscated on sight. The member of staff confiscating it will seal it in an envelope bearing the students name and take it to the main office.**
- 6. Any jewellery confiscated for inappropriate use can only be collected by a parent/carer from the main Academy reception until 4pm each day.**

Parents/carers should send a note in to the Progress Leader if their son/daughter for some reason is not dressed in appropriate uniform. Students will be provided with Academy issue uniform or shoes (and expected to wear them) as a short term measure. However, it is the responsibility of parents/carers to ensure that their child has correct uniform at all times.